

Switzer Elementary PTO Meeting
November 8, 2023
Media Center

Meeting called to order at 6:01pm by Chavonn Hussey, President

Attendance:

- Board Members: Chavonn Hussey, Lisa Perry, Sara Ashton, Ralph Perry
- Staff: Susan Riedel, Chantel Baydoun, Jami Crum, Raven Ross, Jacob Palmer
- Parents: Danielle Efthemiou, Jen Kralik, Andrew Kralik, Andy Lawson, Alecia Massad, Rebecca Lollie, Bernadette Wenson, Melissa Hamann,

President's Report--Chavonn

- Tuesday 12/12/2023 meeting moved to this date due to school conflict scheduled on 12/5/2023. Please note the change in your calendars.
- Review meeting minutes from the October meeting. Sue Riedel motioned to accept the October minutes, Jacob Palmer seconded the motion. Passed at 6:02pm

Vice President's Report – Lisa Johnson

- Trunk and Treat (Danielle Efthemiou, Chairperson)
 - Went well-- half and half with the two options provided.
 - Live and Learn with ideas for next year
 - Hot dog vendor was great to work and we will receive a \$100 kick back soon from them.
 - Other food vendor was a tad quirky to work with, not sure we would use them again.
 - Volunteer Sanity Awareness—parents need to follow the rules of the event, they are established for a reason.
 - It's a burn out on the volunteers and will impact future events and those willing to volunteer.
 - Blocking the entrance next time and providing numbered spots ahead of time may provide for over booking.
 - We had about 15 cars over the booked amount
 - Brain storming for next year
- Coffee Cart-started last month. Volunteers all set already.
- Santa Pancakes-December 1
- Skate Night- November 20
- Santa Land: December 11-15
 - Sending sign up to the teachers shortly and will send schedule out after Thanksgiving to the parents.

Treasurer Report – Ralph Perry

- Few expenses for principal account
- Classroom allocation
- FunD Run
- Ice Cream Social—some gifts were bought
- Pancakes with Santa—some deposits for vendors
- Venmo—have been coming in
- Trunk and Treat: \$1073 in surplus; came within \$38 of budget

Summary of Allocated Funds

- Some activity with 6th grade funds
- \$30,000+ available in checking

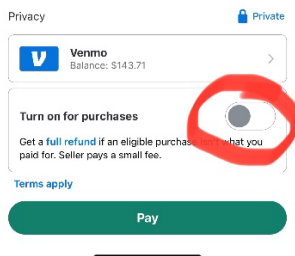
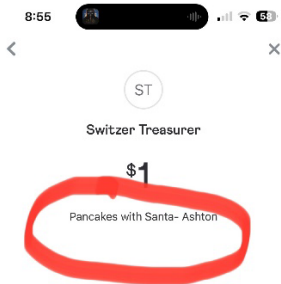
Questions

- \$100k for playground equipment
 - Will be spent in partnership with the district's updates via bonds
 - Money is earning \$400/month in interest

Taxes Filed last month

Venmo Account

- Good/service fee.
- Please let people using Venmo they should keep the "Turn on for purchases" toggle off.
- And they need to put in their name and Event in the comments section. See below



Principal Report – Mr. Palmer

- Sending more reminders via text
- Thanks to the PTO for the coffee cart and the dinosaur. Very well received and brought so much joy.
- PBIS—recognizing students
 - 80 kids recognized the first assembly
 - Next assembly at beginning of December
 - Eight assemblies total throughout the year
- Throw Back Thursday
 - Students got to go back to last year's teacher
 - Everyone raved about it
- Conferences
 - Went well on Monday
 - More tomorrow
 - Sign-ups full-thank you parents

Fund Run Review—Chavonn

- Ten day waiting period
- \$35,315.50—distribution
- \$40,020—raised
- Option for donors to pay 10% or 15% donor fee but always optional

- Gift distribution coming

Play Equipment for Classrooms—Chavonn

- Mrs. Crum sent invoice
- Ace (24/Shelby) gifting us bins (Kevin, Ace)—blue with white handles

Website Classrooms—Alecia Massad

- Website running and being used successfully
- PTOBoard.com—organizes reminders, calendars, payments, uses PayPal
 - \$130/annually –unlimited users
 - Will send slides to the board for review

Lunchroom Food Recycling—Rebecca Lollie

- So much food waste was incredibly shocking
- Recycling bins for food
- Shelf stable item-sealed
- Mrs. Bradshaw/Mrs. Riedel/Mr. Palmer-spoke with for ideas
- Teachers willing to assist
- Mr. Palmer spoke with Food Service—food has to be removed daily
- Volunteer has the choice of where they deliver it to
 - Rochester has a location, the Fridge
 - Churches, Food pantries,
- Any food removed has to documented due to USDA grant
- Share Table—within the school
- Current Tasks: Rebecca chairing; pilot program; few days a month; find charities you want to work with

PTO Closet—Danielle Efthemiou

- It's a disaster
- Small allocation for shelf and bins and label them
- \$125-200
- Done under principal fund \$150

Open Discussion

Chantel Baydoun: 666 items on the list \$11,000+

- Raven Ross: currently borrowing sound system from Monfort
 - Donation by Andy Lawson during big events

Meeting adjourned 7:20 pm

Meeting minutes taken by Sara Ashton, Secretary

Next Meeting: Tuesday December 12, 2023 @ 6:00pm in the Switzer Media Center

Meeting Minutes Accepted: Alecia Giorlando motioned to accept the November minutes, Chavonn Hussey seconded the motion. Passed at 6:05pm at the December 12, 2023 Meeting.

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Facebook: <https://www.facebook.com/groups/412445535500110>

Website: <https://www.switzerpto.com/>

Venmo: "Swizertreasurer" last four digits 3819