

Switzer Elementary PTO Meeting

September 14, 2023

Media Center

Meeting called to order at 6:00pm by Chavonn Hussey, President

- **Attendance:** Chavonn Hussey (President), Lisa Johnson (Vice President), Sara Ashton (Secretary), Ralph Perry (Treasurer), Larry Johnson (Controller), Jacob Palmer (Principal), Chantel Baydoun, Amber Hartley, Andrew Kralick, Mary Glaeser, Heather Maes, Alecia Massad, Melissa Hamann, Danielle Efthemiou,
- **Introductions of the Board Members**
- **Approval of May Meeting Minutes**
 - Motion to approve Mr. Palmer. Second Andrew Kralick. All approve. None opposed
- **Vice President's Report** – Lisa Johnson
 - Sign-up sheets available for all the upcoming PTO events for the year.
 - Don't have to chair them, can just sign up to help the chair but if we don't have a chair, may call you to beg 😊
 - Events for the year: Trunk or Treat; Family Reading Night; Indoor Movie Night; Daddy Daughter Dance; Santa Land; Mother Son Event; Art/Ice Cream Social
 - Danielle Efthemiou has agreed to chair the Halloween Trunk and Treat again this year (October 27, 2023)
 - Andrew Kralick asked if there was any interest in bringing back Pancakes with Santa via Chris Cakes. Himself and his wife, Jennifer Kralick would chair the event. Tentative date depending on vendor December 1, 2023
 - Outdoor Movie Night (September 29, 2023)
 - Thoughts on hiring a Concessions Company? Let's look into it
- **Treasurer Report** – Ralph Perry
 - Budget Report-please take a minute and review.
 - Discussed a few line items
 - Checked back and Pancakes with Santa is easy enough to budget
 - Amendments can be made as needed to the budget as things arise
 - Chavonn: Fund Run is the PTO main fundraiser; other events are community events not intended to be fundraisers
 - Change in retail partnerships that were passive income for us
 - Amazon—inactive
 - Kroger—increase. Please share with friends and family
 - Box Tops—decrease
 - Dinner Nights—decrease
- **Finalize/Approve Budget**
 - Motion to approve Lisa Johnson. Second Larry Johnson. All approve. None opposed
- **Principal Report** – Mr. Palmer
 - Thank you to everyone for a great start to the school year
 - Thank you to Danielle Efthemiou for her help in the parking lot
 - Author visiting on October 5, 2023 and will be spending the day with the students, Kelly DiPucchio
 - <https://www.kellydipucchio.com/>
 - Bringing an author to the school is one of the big things that Fund Run money helps with
 - Mrs. Baydoun is getting the kids ready for her visit
 - Fund Run coming soon (see below)

- New Science Curriculum this year, the next two professional development days (9/20 and 10/18) will be spent learning about it.
- The Bond Update
 - Bond have not gone for sale yet
 - Engineers and pre-construction measurements are happening
 - Mr. Monroe knows we are very ready for our playground
 - Monfort Elementary (6700 Montgomery Drive, Shelby Township 48316) received their updated playground this summer if you would like to see what ours may look like.
 - Additionally Parking Lot and a new entry way (raised roof with lighting)
- Tiny Library Update (Girl Scouts-presented at the May 2023 meeting)
 - Could temporarily build one at the front of the building in one of the landscaping beds
- **Set a Goal for Money Raised this Year from the Fund Run**
 - Amber Hartley asked for a training AED machine for the 6th grade lesson
 - Mrs. Baydoun asked for robots and technology to use them
 - Mrs. Baydoun asked for books to update the library
 - Library bound books cost 2-3x the amount of a regular hardcover book and are warranted to last 100 check outs.
 - Playground equipment package for each classroom (annual thing)-balls, hula hoops, jump ropes, chalk, etc.
 - Health Team Budget (annual request)
- **Fund Run Date**
 - Friday October 20, 2023
 - Rain date: Monday October 23, 2023
- **Open Discussion**
 - Danielle Efthemiou: Is there an in-school launch for the Fund Run?
 - Mr. Palmer: yes, we typically have an assembly combined with the introduction of PBIS
 - Lisa Johnson: is there a minimum donation amount for the Fund Run?
 - Chavonn—will look into that and see if we can change that for this year
 - Chavonn—please, please, please sign your kid up with the Fund Run even if you don't take online donations.
 - Chavonn—Mrs. W. will be working with the 6th graders to design the shirts.

Meeting adjourned 7:05 pm

Meeting minutes taken by Sara Ashton, Secretary

Next Meeting: Wednesday October 11, 2023 @ 6:00pm in the Switzer Media Center

*Meeting Minutes Accepted by Danielle Efthemiou; seconded by Susan Riedel on 10/11/2023 6:04pm during the October PTO Meeting