

Switzer Elementary PTO Meeting  
February 5, 2024  
Media Center

Meeting was called to order 6:00 p.m. by Chavonn Hussey, president

Attendance:

- Board members: Chavonn Hussey, Lisa Johnson, Larry Johnson
- Staff: Jacob Palmer
- Parents: Amber Hartley, Lisa Leuffgen, Alecia Massad

Minutes from our January meeting was reviewed. Mr. Palmer motioned to approve the minutes. Alecia Massad seconded. The minutes were approved.

Snow removal process on Switzer Grounds

- The district is responsible for the parking lot, play pads, and sidewalks. They are handled in that order district wide. Once all the parking lots are cleared, they circle back to do the play pads. Once the play pads are done, they circle back to the sidewalks. If the road commission covers up the sidewalks when clearing the roads, a work order is submitted to have the sidewalks cleared again.
- Our custodian is responsible for clearing snow at the front door, emergency exits, the sidewalks around the parking lot, and making a path around the school. We do not have a snow blower so all of that work is done by shoveling. It can be difficult when the snow is heavy.
- Overall, there is limited access to equipment and manpower to work on snow removal.

Treasurer Report – Larry Johnson

- The budget and account balances were reviewed. There were no significant changes. The error showing money spent for music was corrected.

Vice President Report – Lisa Johnson

- Mother/son went was Friday and went well. Thank you to Alecia Giorlando for chairing.
- Daddy Daughter Dance is going well. Registration is open until March 1. Best in glow contest for the dads.
- Possible movie night in early April.

Principal's Report.

- The technology and books that were purchased for the media center by the PTO have been ordered and are arriving. Everyone is very excited to see the new items. The kids are really enjoying them.
- Principal's account will be spending \$1,937.50 to purchase an annual subscription for a monitoring program called Dino. It will be used in grades 4-6. Currently only 6<sup>th</sup> grade uses the program.
- Doug Scheer will be coming for a school-wide assembly for March is reading month.
- 7 more principals of a day for the year.
- PBIS assembly last week.
- All recessed are staffed. Child are not outside unattended. The 4<sup>th</sup> grade class may have a slightly extended lunchtime recess to eliminate long lines in the cafeteria. All students are given

sufficient time to eat. If there are any concerns, parents are encouraged to reach out to Mr. Palmer.

#### Open Discussion

- The health team did a nutrition presentation to 3<sup>rd</sup> grade. With funds provided by the PTO the health team purchased magnetic placemats and magnetic food items for the students to learn about what a healthy meal looks like.
- Lisa Leuffgen will be taking over Santaland.

The meeting was adjourned at 6:39 p.m.

Meeting Minutes Accepted: Lisa Johnson motioned to accept the February minutes, Alecia Massad seconded the motion. Passed at 6:01pm at the March 5, 2024 Meeting.

Next meeting: March 6 @ 6 p.m. in the media center

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