

Switzer Elementary PTO Meeting

October 11, 2023

Media Center

Attendance: Chavonn Hussey (President), Sara Ashton (Secretary), Ralph Perry (Treasurer), Larry Johnson (Controller), Jacob Palmer (Principal), Chantel Baydoun, Jami Crum, Susan Riedel, Danielle Efthemiou, Jen Kralik, Andy Lawson

Meeting called to order at 6:03pm

Approval of meeting minutes from 9/14/2023. Please take a minute to review.

Accepted by Danielle Efthemiou; second by Susan Riedel at 6:04pm

Vice President's Report – Lisa Johnson, given by Sara Ashton in Lisa's absence

- Outdoor Movie Night was very successful
 - We have received a lot of positive feedback about the movie vendor and it was not a silent movie this year (like it was last year)
 - Concession prices were a tad high and we will likely look for a different option in the future if we provide the food vendor option next year.
 - Approximately 100 people attended

- Trunk or Trick (Danielle Efthemiou, Chairperson for event)
 - 69 cars registered
 - Additional cars as well
 - 416 people
 - Two vendors-RJ contribution to PTO; Monkey Business will contribute after \$800-10%
 - Light up items for sale
 - Have been sending confirmation emails the last two evenings; still some confusion between options

- Parking lot has been amazing in the morning. Also thank you to Danielle Efthemiou for her contributions and work on that.

- Pancakes with Santa (Jen Kralik, Chairperson for event)
 - Kris Cakes reserved \$5.25-4.75 a person
 - They only take 80%
 - Santa reserved \$250 for two hours
 - December 1, 2023 @5:30-8pm
 - 6th grade carols possibly- Ms. Ross
 - Stations for crafts-Ms. Wennerstrom
 - Rotating stations for crafts, Santa, eating
 - Budget for entire event for 250 people = \$2,000
 - Charge \$10/person

Jacob Palmer made motion to approve the budget for the event, Danielle Efthemiou seconded the motion.

Other First Semester Events and News

- Santa Land December 11-15, 2023 (Jessica Koerner)
- Skate night-November 20 (Megan Magid)
- Would like to apply for money- Meijer grants

Treasurer Report – Larry Johnson and Ralph Perry

- Review of recent expenses

- Jami Crum provided an update on the playground packages discussed during September’s meeting—balls, hula hoops, jump ropes

- Ralph is working on the Taxes due: 11/15/2023

Principal Report – Mr. Palmer

- Here's what is coming this year and how we are spending the FunD Run \$\$
 - See the playground equipment above (Crum)
 - \$1,000 in equipment alone not including the buckets
 - Chantel Baydoun—Wish List \$3,000 in books
 - Kelly DiPucchio (author) was a big hit with the kids (October 5, 2023)
 - Doug Shear-Magic of Reading
 - Live Animals into the classroom
 - Halloween coming up-parade weather permitting
 - Wellness day coming up
 - Throwback day coming up—visit last year's teacher (October 26th)
 - PBIS assemblies starting soon

- **FunD Run Update (Chavonn Hussey, Chairperson for Event)**
 - Goal is \$28,000
 - \$21,450 currently raised as of today, 10/11/2023
 - Four levels of gifts
 - Just for registering by last week
 - T-shirt \$50
 - Sweatshirt \$125
 - POD \$300
 - Shirt Design Contest with the help of Mrs. Wennerstrom
 - Winning Logo below. Three logos were featured on the Switzer PTO Facebook for voting and this was the top choice.



- Donations through 10/21/2023
 - Sign Up Genius for volunteers and Times will be announced early next week
 - Parents can watch but must sign in as visitors at the office before proceeding to the field
 - **Date is next Friday October 20, 2023.** Rain Date is Monday October 23, 2023
- **Coffee Cart (Sara Ashton)**
 - Let's bring back the coffee cart on a monthly basis. I hear it was a much loved and appreciated teacher appreciation tool at Switzer
 - I, Sara Ashton, motion for \$75/month for hot beverage cart, Jen Kralik seconded the motion
 - Jen Kralik/Andy Lawson will help kick off the cart for October and oversee a Sign Up Genius and working with local vendors to see if any want to donate coffee.
- **Open Discussion**
 - Jen Kralik with 6th grade happenings
 - Sixth grade dinner night out-Detroit Wings; Date TBD
 - Gobble Grams-November
 - December: another dinner out
 - Bagels: 350 orders and went well
 - Chantel Baydoun: Book Fair November 3-10
 - Danielle Efthemiou provided a preview of Alecia's report for next month: Looking into some PTO specific software to make sign ups and payments
 - Chavonn Hussey: Fund Run Hub—yes it takes a percentage but having an online portion is absolutely necessary for best case donations.

Meeting adjourned 7:16 pm

Meeting minutes taken by Sara Ashton, Secretary

Next Meeting: Wednesday November 8, 2023 @ 6:00pm in the Switzer Media Center

Meeting Minutes Accepted by Susan Riedel; Seconded by Jacob Palmer on 11/8/2023 6:02pm during the November PTO Meeting.

Find Us On:

Facebook: <https://www.facebook.com/groups/412445535500110>

Website: <https://www.switzerpto.com/>

Venmo: "Swizertreasurer" last four digits 3819