

Switzer Elementary PTO Meeting Agenda  
Thursday, October 18, 2018, 7:00 pm, Media Center

Meeting called to order 7:03 pm

In attendance: Gloria Haddad (President), Cathy Gott (Vice President), Ralph Perry (Treasurer), Brandy Marsh (Financial Control), Britt Taylor (Secretary), Mr. Palmer (Principal), and 3 parents.

- I. Opening Remarks - Gloria Haddad, President
- II. Approval of September Minutes - Britt Taylor, Secretary  
(Cathy Gott makes a motion to approve, Heidi Bragg seconds, approved unanimously)

III. Principal's Report - Mr. Palmer, Principal

Mr. Palmer is very thankful for the Fund Run. What a success! He would like to remind others that even though the PTO raised a lot of money, this total number does not include costs to run the event. Items like sunglasses, t-shirts, sweatshirts, color, and website costs need to be factored in. Still an overall success. The Fund Run helps Switzer in many ways: in big purchases (the soccer goals, curtains, poster maker), but also in the everyday (paper, ink).

Thoughts about updating the Media Center. Buying books.

November 6th Bond Proposal. Explanation of the bond and what it will be used for. The main focus is Safety and Security. Ralph Perry is on the district team and can answer questions.

- IV. Financial Report - Ralph Perry, Treasurer / Brandy Marsh, Financial Controller  
Budget vs Actual: Outdoor Movie Night - closed event, made \$400 from Kona Ice. Kroger Check came in early for \$659. Dinner night at Olgas made \$179. Received Skate Night check from last year \$228.

It has been a while since the PTO received a restitution check. This was looked into and it was found and the person had violated probation is back in jail. There was very little information. Will need to look into further.

Allocated: The media center transformation looks amazing. Great job and thank you to Mrs. Bienkowski. Went through each item of allocated funds of approved expenses and allocated expenses. There is just under \$80,000 in the bank. About \$44,000 is allocated.

The playground fund was brought up and plans will be discussed near the end of the school year with the idea of maybe setting up a different account to operate from and portion a percentage of monies raised towards this large goal.

#### V. Old Business

##### Concluded Events

- Skate Night - Thank you Tiffany McGinnis
- Pita Pit - \$128 - Thank you Katie Walkenhorst

##### Upcoming Events

- Trunk of Treat, Friday, October 19th, 6:30 pm
- Red Ribbon Week, Monday-Friday, October 22nd-26th
- Color Run, Friday, October 26th - Still need volunteers
- Skate Night at the New Rink, Friday, November 1st, 5-7 pm
- Dinner Night at Buffalo Wild Wings, Monday, November 12th
- Pancakes with Santa, Friday, November 30th

#### VI. New Business

##### A few changes to the 2018-19 Calendar

- Dinner Night at Buffalo Wild Wings, November 12th
- Santa Land Shop at Switzer, December 17th-21st - Debbie's Dollar shut down their service. Now using Fun Services. The prices will still be the same (\$2 per item).
- Indoor Movie Night, January 31st
- Bingo Night, April 11th

##### Committee Report - Cathy Gott, Vice President

- Need help with Trunk or Treat parking lot.
- Color Run - need more volunteers. There is a sign up genius. Mrs. Ryder hit classroom goal! More teachers are really close. Mrs. Crozeni is only \$35 short.

#### VII. Open Discussion

Signed up Trunk or Treat and other events for Kohls help. This program sends 5 volunteers and donate \$500. Won't know until the day of if they will arrive to event. Need to have 5 Kohl's volunteer sign up for donation to be made towards event.

Meeting Adjourned 7:43 pm.